

**REVISED**  
October 19, 2004

MEMORANDUM TO: Gregory Cranston, Acting Section Chief  
License Renewal Section B  
License Renewal and Environmental Impacts Program  
Division of Regulatory Improvement Programs  
Office of Nuclear Reactor Regulation

FROM: Jerry Dozier, Project Manager **/RA/**  
License Renewal Section B  
License Renewal and Environmental Impacts Program  
Division of Regulatory Improvement Programs  
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR  
REGULATORY COMMISSION (NRC) STAFF AND NUCLEAR ENERGY  
INSTITUTE (NEI) ON UPDATING THE LICENSE RENEWAL  
GUIDANCE DOCUMENTS

DATE & TIME: Wednesday, October 27, 2004  
8:00 a.m. - 11:30 a.m.

LOCATION: U.S. Nuclear Regulatory Commission  
Two White Flint North  
11545 Rockville Pike, **Auditorium**  
Rockville, Maryland 20852

PURPOSE: The purpose of the meeting is for the NRC staff and NEI to discuss the  
update of the license renewal documents. An agenda for the meeting is  
provided in the enclosure. The schedule, background information, and  
preliminary drafts of the guidance documents are available at  
[http://www.nrc.gov/reactors/operating/licensing/renewal/guidance/  
updated-guidance.html](http://www.nrc.gov/reactors/operating/licensing/renewal/guidance/updated-guidance.html).

**Telephone Access:** Anyone wishing to participate via telephone should  
notify Mr. Dozier by October 25, 2004 to allow sufficient time to make  
arrangements.

CATEGORY 2:\* This is a Category 2 Meeting. The public is invited to participate in  
this meeting by discussing regulatory issues with the NRC at designated  
points during the meeting. Feedback forms will be made available.

CONTACT: Jerry Dozier, NRR  
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[jxd@nrc.gov](mailto:jxd@nrc.gov)

\*Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"  
67 *Federal Register* 36920, May 28, 2002.

G. Cranston

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ACCOMMODATIONS: If special equipment or accommodations are needed to attend or present information at the public meeting, the need should be brought to the attention of Mr. Jerry Dozier no later than October 25, 2004, to provide the NRC staff adequate notice to determine whether the request can be accommodated.

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR) and representatives from Nuclear Energy Institute (NEI).

NRC/NRR  
J. Dozier  
G. Cranston  
P. T. Kuo  
et al.

NEI  
F. Emerson  
et al.

Project No.: 690

Enclosure: As stated

cc w/encl: See next page

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| OFFICE | PM:RLEP:DRIP | LA:RLEP:DRIP | Acting SC:RLEP:DRIP |
| NAME   | J. Dozier    | M. Jenkins   | G. Cranston         |
| DATE   | 10/20/04     | 10/20/04     | 10/19/04            |

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FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR REGULATORY COMMISSION  
(NRC) STAFF AND NUCLEAR ENERGY INSTITUTE (NEI) ON UPDATING THE LICENSE  
RENEWAL GUIDANCE DOCUMENTS

AUDITORIUM

Wednesday, October 27, 2004

8:00 a.m. - 11:30 a. m.

- I. Introduction/Opening remarks
- II Overview and Status of License Renewal Guidance Update (NRC)
- III Questions and Responses to License Renewal Guidance Update
- IV Short Presentation by NEI on New Review Process (NEI)
- V. Adjourn

Enclosure

**HARD COPY**

RLEP RF

J. Dozier (PM)

**E-MAIL:**

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Project No. 690

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